



# Southern Lehigh School District

## Board of School Directors Meeting

September 26, 2011

The second regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:45 p.m. on the above date (September 26, 2011) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Eddinger, Dimmig, Gunkle Hayes, Mohr, Miracle, Stelts, Quigley, McLoughlin

ABSENT: None

OTHERS: Liberati, Christman, Melber, Kennedy, Takacs, Lewis, Bergey, Covelle, Donahue, McGinty, Limpar, Bartholomew, Wehr, McLaughlin, Rizzo (Morning Call), Rich (PATCH) and approximately 1 other member of the community.

### **OPENING PROCEDURES**

Mr. Eddinger led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

### **APPROVAL OF MINUTES**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Gunkle to approve the minutes of the September 12, 2011 meeting as distributed to all Board members.

Approve  
Minutes

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

### **VISITORS**

No Visitors

### **CONSENT AGENDA**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Gunkle to approve the **CONSENT AGENDA** items as follows -

Approve the bills dated September 26, 2011 showing paid bills in the amount of \$25,937.28 and the bills to be paid in the amount of \$367,706.87 for a total amount of \$393,644.15 for the General Fund, and bills to be paid in the amount of \$594.50 for the Construction Fund;

Approve Bills

Approve the salary step adjustment for the following staff, effective September 1, 2011-

Thomas Beaupre, Social Studies Teacher, Southern Lehigh High School, Master's +15 to Master's +30

Ian Beitler, Gifted Teacher, Southern Lehigh High School, Master's to Master's +15

Approve  
salary step  
adjustment  
for staff-  
Beaupre  
Beitler

Cont. approve  
salary step  
adjustment for  
staff-  
Diaz  
Italiani  
Ruch  
Vogl

David Diaz, Health and Physical Education Teacher, Southern Lehigh Intermediate School, Master's +15 to Master's +30

Anthony Italiani, Learning Support Teacher, Southern Lehigh High School, Bachelor's to Bachelor's +15

Troy Ruch, Social Studies Teacher, Southern Lehigh High School, Master's to Master's +15

Julia Vogl, Grade 6 Learning Support Teacher, Southern Lehigh Intermediate School, Bachelor's +15 to Master's

Approval of the following substitute teachers for the 2011-2012 school year-

Approve  
substitute  
teachers-  
Hudock  
Syvret  
Halloran  
Drake  
Harwick

Margaret Hudock, Elementary

Terri Syvret, IU Guest Teacher

Kimberly Halloran, English 7-12

Angela Drake, ESL, English 7-9, Science 7-9, Elementary

Mary Harwick, Biology

Accept  
resignation-Bell

Accept the resignation of the following staff-

Nathaniel Bell, Seasonal Employee, effective September 2, 2011.

Approve unpaid  
leave-  
Burke  
Himmelsbach

Approve unpaid leave of the following staff-

Christa Burke, Instructional Assistant, Southern Lehigh Intermediate School, from January 17, 2012 through May 2, 2012.

Karen Himmelsbach, Part-time Cafeteria Worker, Southern Lehigh High School, 5 days during the month of October, 2011. The specific dates are unknown at this time.

Approve FMLA  
Leave-Piszel

Approve intermittent FMLA Leave of the following staff-

Beverly Piszel, Instructional Assistant, Liberty Bell Elementary School, beginning September 16, 2011 for a period not to exceed 12 months.

Approve  
substitute staff  
for 2011-2012-  
Touzeau  
Koch

Approve the following substitute staff for the 2011-2012 school year-

Katherine Touzeau, Substitute Supplemental Licensed Nurse, at an hourly of \$18.00

Christine Koch, Substitute Cafeteria Worker, at an hourly rate of \$8.73

Approve  
mentor-  
Imms-Geiser

Approve the following mentor at a stipend of \$700 for the 2011-2012 school year-

Joan Imms-Geiser, as a mentor for Leiyin Guo and Alshimaa Nofal

Approve  
returning  
coaches and  
stipends-  
Huebner  
Zeisloft  
Dellegrotti  
Kocis  
Stampf  
Crivellaro

Approve the following returning coaches and stipends for the 2011-2012 school year-

Brad Huebner            Assistant Boys' Basketball    \$4,928

Lee Zeisloft            Assistant Girls' Basketball    \$4,928

Megan Dellegrotti    Head Girls' Basketball        \$8,214

Justin Kocis            Assistant Girls' Basketball    \$4,928

Jenna Stampf           Jr. High Girls' Basketball    \$4,518

Christana Crivellaro    Head MS Girls' Basketball    \$3,696

James Snyder	Assistant Boys' Basketball	\$2,464**
<i>** Amount represents a 50/50 split stipend with Kurt Zellner.</i>		
Kurt Zellner	Assistant Boys' Basketball	\$2,464**
<i>** Amount represents a 50/50 split stipend with James Snyder.</i>		
Christopher Bonsall	Jr. High Boys' Basketball	\$4,518
James Welsh	MS Boys' Basketball Assist.	\$2,464
Robert Shaffer	Head Boys' Basketball	\$8,214
Shawn Sommons	MS Head Boys' Basketball	\$3,696
Matthew Goldsmith	Assistant Swimming	\$4,233
John Neumann	Head Swimming	\$7,054
Matthew Miller	Assistant Wrestling	\$4,928
Ian Beitler	Head wrestling	\$8,214
Kenneth Ziegler	Jr. High Assistant Wrestling	\$3,696
Brenton Ditchcreek	Jr. High Head Wrestling	\$4,518
Brian Souerwine	Winter track	\$3,672
Robert Gaugler	Assistant rifle	\$2,203
Carl Crouse	Head rifle	\$3,672

Cont. approve returning coaches and stipends- Snyder Zellner Bonsall Welsh Shaffer Sommons Goldsmith Neumann Miller, M. Beitler Ziegler Ditchcreek Souerwine Gaugler Crouse

Approve the following new coach for the 2011-2012 school year (pending receipt of required documentation)-

Approve new coach for 2011-2012- Herstine

Megan Herstine	MS Cheerleading	\$2,386 (pro-rated)
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Approve the following returning volunteer coaches for the 2011-2012 school year-

Troy Repyneck	Girls' Basketball
Anthony Curto	Boys' Basketball
Charles Pinto	Boys' Basketball
Matthew Swartz	Boys' Basketball
Stanley Swartz	Boys' Basketball
Joseph Breisch	Winter Track
Cotie Strong	Winter Track
Christine Kalogris	Swimming
Geoffrey Geis	Swimming

Approve returning volunteer coaches for 2011-2012- Repyneck Curto Pinto Swartz, M. Swartz, S. Briesch Strong Kalogris Geis

Approve the following returning Swim Bus Monitors at \$10.80 per hour for the 2011-2012 school year-

- Wayne Langsdorf
- Lori Michael
- Cynthia Llewellyn

Approve swim bus monitors for 2011-2012- Langsdorf Michael Llewellyn

Approve  
ancillary  
employees as  
Dance  
Chaperones  
for 2011-2012-  
Beaupre  
Bjelobrk  
Bronfenbrenner  
Cooper  
Donald  
Dow  
Imms-Geiser  
Greenawald  
Mack  
Mauro  
Pysher  
Quartuch  
Ruch  
Swartz  
Viola  
Wlodek  
Zeisloft  
Fraker  
Strobl  
Pauling  
Walker  
Stern  
Kleppinger  
West, Jr.  
Walter  
Frasch  
Rodriquez  
Voron  
Rothenberger  
Bauer  
Higgins  
Marchek  
Toto  
Cooper

Approve the following ancillary employees as Dance Chaperones for the 2011-2012 school year at a rate of \$46.62 per event-

- Thomas Beaupre
- Michael Bjelobrk
- Caryn Bronfenbrenner
- Matthew Cooper
- Stephanie Donald
- Brian Dow
- Joan Imms-Geiser
- Matthew Greenawald
- Kate Mack
- Shannon Mauro
- Merrilyn Pysher
- Katie Quartuch
- Troy Ruch
- Jessica Swartz
- Justina Viola
- Jennifer Wlodek
- Lee Zeisloft
- Michelle Fraker
- Christopher Strobl
- Michael Pauling
- Holly Walker
- Krista Stern
- Dana Kleppinger
- Don West, Jr.
- Tara Walter
- Lorraine Frasch
- Francisco Rodriquez
- Robert Voron
- Virginia Rothenberger
- Alison Bauer
- Ann Higgins
- David Marchek
- Heather Toto
- Anne Cooper

Patricia Hayes

Todd Miller

Megan Hallman

Karen Ryan

Anita Benedix

Julie Vogl

Donna Gaugler

Kristin Grosse

Christa Burke

Susan MacIntyre

Kate Flannery

Lynn Yocum

Blaze Meyers

Ronnette Mays

Brett Assise

Cynthia Llewellyn

Cont. approve  
ancillary  
employees as  
Dance  
Chaperones for  
2011-2012-  
Hayes  
Miller  
Hallman  
Ryan  
Benedix  
Vogl  
Gaugler  
Grosse  
Burke  
MacIntyre  
Flannery  
Yocum  
Meyers  
Mays  
Assise  
Llewellyn

Approve the following ancillary employees for the Peak Program for the 2011-2012 school year at a rate of \$48.55 per session-

Christopher Strobl

Michael Pauling

Stephanie Kerrick

Holly Walker

Krista Sterner

Dana Kleppinger

Donald West, Jr.

Tara Walter

Lorraine Frasch

Francisco Rodriquez

Robert Voron

Virginia Rothenberger

Alison Bauer

Ann Higgins

David Marchek

Anne Snell

Janet Solley

Nancy Beitler

Approve  
ancillary  
employees for  
the Peak  
Program for the  
2011-2012 -  
Strobl  
Pauling  
Kerrick  
Walker  
Sterner  
Kleppinger  
West, Jr.  
Walter  
Frasch  
Rodriquez  
Voron  
Rothenberger  
Bauer  
Higgins  
Marchek  
Snell  
Solley  
Beitler

Cont. approve  
ancillary  
employees for  
the Peak  
Program for the  
2011-2012 -  
Toto  
Cooper  
Hayes  
Schultheis  
Miller  
Benedix  
MacIntyre  
Flannery  
Yocum  
Neal  
Mays  
Gruver  
Miller  
Grube

- Heather Toto
- Anne Cooper
- Patricia Hayes
- Patricia Schultheis
- Todd Miller
- Anita Benedix
- Susan MacIntyre
- Kate Flannery
- Lynn Yocum
- William Neal
- Ronnette Mays
- Cristina Gruver
- Lindsay Miller
- Rosemary Grube

Approve  
ancillary  
employees for  
Middle School  
Intramural  
Programs for  
2011-2012-  
Meyers  
Bauer  
Walker  
Toto  
Mays

Approve the following ancillary employees for the following Middle School Intramural Programs for the 2011-2012 school year to be paid at the rate of \$48.55 per session-

- |                      |                       |
|----------------------|-----------------------|
| <u>Blaze Meyers</u>  | Builders Club         |
| <u>Alison Bauer</u>  | Builders Club         |
| <u>Holly Walker</u>  | Tales from the Trails |
| <u>Heather Toto</u>  | MS Yearbook           |
| <u>Ronnette Mays</u> | Mathcounts            |

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: None**

**CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Mr. Covelle, Dr. Donahue, Mr. McGinty and Ms. Limpar reported on student and staff activities at the High School, Middle School, Intermediate School and the elementary schools.

High School report –

- On 9/14/11 3 teachers and both administrators attended the Education Symposium at Moravian with Jonathan Kozol as the Keynote Speaker.
- Rick Colleli, HS STEM teacher was Recognized by the Technology and Engineering Education Association of PA for his article in the Spring Edition of the TEEAP Journal. His article was awarded the Andre Award for 2011 and he will be presented with the award at the annual TEEAP Conference in Camp Hill in November.

- The Southern Lehigh Speech and Debate Team has earned the Leading Chapter Award in the Valley Forge District of the National Forensic League. They are one of 107 member schools out to receive this award out of more than 2800 schools nationwide.
- Next week is homecoming – Spirit week all week long, Football game Friday night, High School Dance Saturday night.

#### Middle School report –

- “Back-to-School” MS dance was held on Friday Sept. 16
- Open House Tuesday Sept 20
- Parent -Teacher Group Tuesday, Oct 4
- Tri-A-Biathlon, Saturday, Oct.1
- Year book pre-orders (Mon. Oct 3-Friday, Oct.7)
- October Dance, Friday, October 14
- Photo re-takes, Thursday, Oct 20

#### Intermediate School report –

- The intermediate school hosted another well attended “Back-to-School” night on Tuesday, September 13.
- 6<sup>th</sup> grade science teachers participated in curriculum training for the pilot of Interactive Science on Wednesday, September 21.
- The 4<sup>th</sup> grade Harrisburg field trip is scheduled for Wednesday, November 2 and Wednesday, November 9.
- School-wide positive behavior support continues at the IS this year with the addition of “sparkens” to recognize and encourage positive behaviors associated with the SLIS Spartan Rs.

#### Elementary schools –

- There will be Compass Learning "train the trainer" session on Thursday, September 28 to provide teachers with updates to this program.
- School-wide data teams have completed their benchmark skill assessments at each building. Targeted intervention groups identified in the areas of phonics, phonemic awareness, fluency and comprehension. Grade level teams are also in the process of meeting and establishing grade level team goals.
- Teachers are adjusting and working out some kinks with Sapphire and the new enVision math curriculum. Administrators continue to provide follow-up training sessions for both programs to address their needs and questions.

Motion denied to rescind ban of bringing beverages into evening athletic events.

**MOVED BY** Eddinger and **2<sup>ND</sup> BY** Miracle to rescind the ban of bringing beverages into evening athletic events.

**VOICE VOTE: "YES" – Eddinger, Miracle, McLoughlin**  
**"NO" - Dimmig, Gunkle, Hayes, Mohr, Stelts, Quigley**  
**MOTION DENIED**

Approve agreement with Foy Inven enterprises, Inc. for the HS fall production of Peter Pan.

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Gunkle to approve the agreement with Foy Inven enterprises Inc. for the High School fall production of Peter Pan and all accompanying documentation.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

Approve the World Language Textbook recommendation for 2011-2012.

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Gunkle to approve the World Language Textbook recommendations for the 2011-2012 school year. The textbooks will be on display at the Administration Building for two weeks. Final adoption will be at the October 10, 2011 Board meeting.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**BUSINESS AND FINANCE**

Approve Treasurer's Report and Investment Report for the month of August.

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Gunkle to approve the Treasurer's Report and Investment Report for the month of August, 2011.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**SUPPORT SERVICES**

None.

**PERSONNEL**

Approve staff-McDonald

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve the following staff for the 2011-2012 school year-

John McDonald, Technology Education Teacher, Southern Lehigh Middle School, at Bachelor's, Step 13, with an annual salary of \$45,185 (pro-rated), effective September 13, 2011. Mr. McDonald will fill the position vacated by the resignation of *Garrett Dudeck* and was hired previously on August 8, 2011 as a long-term substitute for this position.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**



**MOVED BY Miracle and 2<sup>ND</sup> BY Stelts** to approve to approve the following staff-

Kathleen Miller, Coordinator of Athletic Services, at an annual salary of \$50,000 (prorated), effective September 19, 2011. Mrs. Miller will fill the vacancy created with the retirement of *Donald Harakal*.

Approve staff-  
Miller, K.,  
Coordinator of  
Athletic  
Services

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**MOVED BY Miracle and 2<sup>ND</sup> BY Stelts** to approve the revision of the retirement date from September 20, 2011 to October 8, 2011 for Robert Guerriere, Finance Manager. Prior approval was made at the June 13, 2011 Board meeting.

Approve  
revision of  
retirement  
date-  
Guerriere

**VOICE VOTE: "YES" – Unanimous- Motion Carried**  
**ABSENT: None**

## **REPORTS**

### Lehigh Career & Technical Institute

No report.

### Facilities Committee

- Camp Meeting Road run-off - Paperwork submitted to Upper Saucon Township and waiting for final costs.
- Tennis Court Project-Construction continues due to rain delays.
- High School-HVAC/Cardio-Tech-Bids are out and award of contract expected in October.
- Intermediate School-Driveway, raised sidewalk issues continue to be a challenge.

### Education Committee

- Administrators are piloting new observation software.
- The District is planning to conduct a Spanish Immersion Survey to obtain feedback.
- Tech Smarts Curriculum for Grades 1-3 was reviewed. It will come to the next Board meeting for approval.

### CLIU

- Assistant Executive Director and Business Manager hired.

### Budget and Finance Committee

- The Board has decided that it will conduct the Budget and Finance Committee as a committee of the whole.

### Superintendent's Report

- Third day enrollment figures-3122 students
- LCTI-After Hours Program was discussed.

Approve pilot of LCTI After Hours Program

**MOVED BY** Stelts and **2<sup>nd</sup> BY** Miracle to approve the pilot of the LCTI After Hours Program.

**VOICE VOTE: "YES" – Unanimous- Motion Carried**  
**ABSENT: None**

Strategic Plan Report

- The report is included in the minutes.

**NEW BUSINESS**

Approve appointment- Melber, HIPAA Complaint Officer, Kennedy, HIPAA Privacy Officer

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve the appointment of Jeremy Melber as HIPAA Complaint Officer, replacing James Snell, and the reappointment of Bill Kennedy as HIPAA Privacy Officer, originally appointed March 22, 2004.

**VOICE VOTE: "YES" – Unanimous- Motion Carried**  
**ABSENT: None**

Approve Independent School Employees Group Salary and Benefit Policy

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve the Independent School Employees Group Salary and Benefit Policy effective September 1, 2011 through June 30, 2013. (XI, B)

**VOICE VOTE: "YES" – Unanimous- Motion Carried**  
**ABSENT: None**

Approve final Strategic Plan Mid-Point Review

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve the final Strategic Plan Mid-Point Review for submission to PDE. (Academic Standards & Assessment) (Professional Development) (Ed Tech)

**VOICE VOTE: "YES" – Unanimous- Motion Carried**  
**ABSENT: None**

Approve new policies for a first reading

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Miracle to approve the following new policies for a first reading:

Policy #123.1 Programs: Management of Athletes with Concussions/Return to Play

Policy #311.1 Administrative Employees: Demotion

Policy #411.1 Professional Employees: Demotion

The Administration recommends the following revised policy for a first reading:

Policy #907 Community: School Visitors

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**VISITORS**

None

The Board met in executive session at 8:50 p.m.

The meeting reconvened at 8:55 p.m.

**ADJOURNMENT**

Adjournment

**MOVED BY** Miracle and **2<sup>ND</sup> BY** McLoughlin to adjourn the meeting.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**

**ABSENT: None**

The meeting was adjourned at 8:56 p.m.

**ATTEST:** \_\_\_\_\_ Board Secretary